# HOLY TRINITY INTERNATIONAL SCHOOL

## (SENIOR SECONDARY)

## Affiliated to CBSE, New Delhi

A Cambridge Knowledge Partner School

Melpalai, Edaicode (P.O), Kanyakumari District,
Tamil Nadu, India -629152. Ph: 8903624821, 9443993234
Email : htis2014@gmail.com, Web : www.htis.org.in

# HANDBOOK

2026-2027

Name: .....

Grade: ..... Sec.: .....

# PUPIL'S PERSONAL DATA

## Academic Year 2026-2027

Recent Photo of the pupil

Name of the Pupil:.....

Admission number: ..... Class: ..... Section: ..... Roll No:.....

House: ..... Date of Birth: ..... Age: .....

Mother tongue: ..... Religion: ..... Community: .....

Class Teacher:.....

Father's Name: ..... Sign: .....

Occupation: ..... Office Address: .....

.....

Phone (Office): ..... Mobile. No: .....

Mother's Name: ..... Sign: .....

Occupation: ..... Office Address: .....

.....

Phone (Office): ..... Mobile. No: .....

Guardian's Name: ..... Sign: .....

Residential Address: .....

..... e-mail ID: .....

Family Doctor:..... Phone: .....

Blood Group:..... Allergic to: .....

School Transport: Yes | No Own Transport: Yes | No

Bus Incharge Name: ..... Bus Incharge Mobile no:.....

School Bus No: ..... Boarding Point:.....

Siblings: 1. ..... Class: ..... Section: .....

2. ..... Class: ..... Section: .....

---

*"Education is the mother of Leadership" - Wendell Willki*

## ABOUT THE SCHOOL

Holy Trinity International School (HTIS), run by KSM Educational and Charitable trust, is located at Melpalai, Edaicode Post, Kanyakumari District, Tamilnadu, which is 10 Kms towards the north of Marthandam and Kuzhithurai and 40 Kms towards the east of the International Airport, Trivandrum. The school is situated in a 4 acres green campus. The rich lush green campus provides additional strength for conducive learning environment. The school embarked its academic journey with classes Pre-K.G. to VII in the academic year 2015-2016 with the vision 'Illumine the World' i.e., to enlighten the young minds and to make them serve the world. It has got rich infrastructure facilities with Library, Laboratories such as Language lab, Mathematics lab, Physics lab, Chemistry lab, Biology lab Computer lab, Digital Classrooms, Science Park, Kids Park, and facilities for outdoor games.

The school shows a remarkable commitment to groom the children's cognition, values and psychomotor skills. The school has an MOU with Women International Onlus, Italy for an exchange programme of teachers and students.

### VISION
**Illumine the World**

### MISSION

- *To enhance a holistic development of the children.*
- *To develop the cognitive, affective and psychomotor domains of the children.*
- *To nurture the children with multiple intelligence.*
- *To provide value oriented education.*
- *To inculcate a sense of humanism among students.*
- *To develop the children into effective leaders.*
- *To prepare responsible global citizens with multicultural perspectives.*
- *To foster creativity among students.*
- *To ensure physical and mental fitness.*
- *To enrich them with life skills.*

---

***"Teach the children so it will not be necessary to teach the adults"***

***- Abraham Lincoln***

## OBJECTIVES

1. To provide conducive learning environment for physical, intellectual, social and emotional development.
2. To enhance communication skills.
3. To imbibe personal, social, moral and cultural values.
4. To encourage academic excellence through experiential learning.
5. To make them aware of health & hygienic skills.
6. To increase self motivation for better achievement.
7. To develop critical & problem solving skills.
8. To identify their talents in specific areas and give enrichment programmes.
9. To enhance their stress coping skills.
10. To make them aware of time management.
11. To acquaint them with technological skills.
12. To provide remedial teaching for better performance.

## SCHOOL PRAYER

I am the scholar
I am the ruler
I am the scholar and ruler of our creation.
We are the scholars
We are the rulers
We are the scholars and rulers of our creation.
Bless us God for bright cognition
Help us to have positive emotion
Enhance our all round skills to get rid of world's ills
We are on our knees to you God
Save us from the evils of world
Encourage us to reach the unreached
Thereby to illumine the world
We are your proud children oh God
We are rough stones of the world
Carve us like clear diamonds
To illumine the world.

---

***"Educating the mind without educating the heart is no education at all"***
***- Aristotle***

## BIRTHDAY PRAYER

Dear Lord

We pray especially / for these children ||
They are celebrating their birthday today ||
You have given them / a full year .
Protected them / and saved them. Be
with them in the years to come.
Protect them from all dangers || Give
them health / and wisdom ||
To study / and make them grow / in splendid manners ||
Obedient /truthful / and lovable to you and all ||
Bless their parents / teachers and school ||
And make them / illumine the world || And
glorify your name. ||

## MY PLEDGE

India is my country.
All lndians are my brothers and sisters.
I love my country and I am proud of its rich and varied heritage.
I shall always strive to be worthy of it. I shall give my parents, teachers and all elders respect and treat everyone with courtesy.
To my country and my people I pledge my devotion.
ln their well being and prosperity alone lies my happiness.

## PREAMPLE OF INDIAN CONSTITUTION

**WE, THE PEOPLE OF INDIA,** having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens:

**JUSTICE**, social, economic and political; **LIBERTY** of thought, expression, belief, faith and worship;

**EQUALITY** of status and of opportunity; and to promote among them all **FRATERNITY** assuring the dignity of the individual and the unity and integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY** this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.**

---

***"Once a new technology rolls over you, if you're not part of the steamroller, you're part of the road."*** ***Stewart Brand.***

## NATIONAL ANTHEM

Janagana mana adhinayaka jaya he
Bharata bhagya Vidhata
Punjaba, Sindhu, Gujrata, Maratha,
Dravida, Utkala, Banga
Vindya Himachala Yamuna, Ganga,
Uchala Jaladhi Ta Ranga
Tava Subha namae Jage
Tava Subha ashisa mage
Gahe Tava Jaya Gatha
Janagana Mangala Dayaka Jaya he
Bharata Bhagya Vidhata,
Jaya he, Jaya he, Jaya he,
Jaya Jaya Jaya, Jaya he.

## THE CURRICULUM

The curriculum refers to the lessons and educational content to be taught to a learner in a school. In empirical terms, it may be regarded as the sum total of a planned set of educational experiences provided to a learner by a school. It encompasses general objectives of learning, competencies to be attained, courses of study, subject-wise learning outcomes and content, pedagogical practices and assessment guidelines. The curriculum of our school is the one provided by CBSE and it is based on National Curriculum Framework 2020 and seeks to provide opportunities for students to achieve excellence in learning. CBSE envisions the all-round development of students in consonance with the holistic approach to education and therefore, has done away with artificial boundary between the co-curricular domain and the curricular domain.

---

***"A child without education is like a bird without wings."***

***- Unknown Source***

## CURRICULAR AREAS AT SECONDARY LEVEL

Secondary Curriculum provides students a broad and balanced understanding of subjects including languages, Mathematics, Science, and Social Science to enable students to communicate effectively, analyze information, make informed decisions, construct their world view in alignment with constitutional values and move ahead in the direction of becoming productive citizens. The recent focus of CBSE is on the development of 21st century skills in settings where each student feels independent, safe, and comfortable with their learning. Hence the curriculum is aligned in such a way that children feel more connected to it and employ their learning in real-life contexts. To achieve this aim, it is extremely important that children acquire adequate knowledge and skills in other core areas like Health and Physical Education, Life Skills, Value Education, Art Education, and Work Education.

The standard of education is carefully maintained to ensure academic excellence. The medium of instruction in the school is English. Apart from English, we also offer Tamil, Malayalam and Hindi. A student is expected to learn three languages up to class VIII. Besides scholastics, learner centered activities form an integral part of the school curriculum.

### 21st CENTURY SKILLS

There is an increased awareness among the educators of the need to integrate what are called as 21st century skills in educational systems. There are three key 21st century skills; i.e., Learning skills, Literacy skills and Life skills.

**Learning skills include :**

- Critical Thinking
- Creativity
- Communication
- Collaboration

**Literacy skills include :**

- Information literacy
- Media literacy
- Technology literacy

**Life skills include :**

- Flexibility
- Leadership
- Initiative
- Productivity
- Self-awareness

---

***"Continuous effort, not strength or intelligence, is the key to unlocking our potential."***
***- Winston Churchill***

The need of the hour is that we focus on enhancing the skills required for a successful adult life in 21st Century. It is important that the students are able to think. scientifically, mathematically or artistically to face the real-life challenges in an information and technology driven world and enhance their inherent potential.

## SCHEME OF STUDIES

Classes IX and X are composite courses. Students need to take only those subjects in class IX which they intend to continue in class-X. Subjects are offered in the following manner.

| Subjects | | Names of the subjects |
|---|---|---|
| Compulsory | Subject 1 | English Language and Literature |
| | Subject 2 | Tamil / Malayalam / Hindi |
| | Subject 3 | Mathematics (Standard / Basic) |
| | Subject 4 | Science |
| | Subject 5 | Social Science |
| Optional | Subject 6 | Skill subject |
| Internal Assessment subjects | Assessment and Certification at school level | • Art Education.<br>• Health & Physical Education.<br>• Work Experience. |

## STRUCTURE OF ASSESSMENT SCHEME

The Assessment scheme will have an 80 marks component for Board examination (class X ) and Annual Examination (class IX) in all subjects except compulsory subjects to be assessed internally along with a 20 marks component of Internal Assessment. **Students have to secure 33 percent in total in each of these components.**

The Board is progressively allowing more space to learning outcome based assessment in place of text book driven assessment. Question papers of Board examinations will have more questions based on real-life situations requiring students to apply, analyze, evaluate and synthesize information as per the stipulated outcomes. The core-competencies to be assessed in all questions, however, will be from the prescribed syllabus and text books recommended therein. This will eliminate predictability and rote learning to a large extent.

---

***"Every great achievement is the victory of a flaming heart."***

***- Ralph Waldo Emerson***

## BOARD EXAMINATION FOR CLASSES X & XII

The Board Examination in each subject will cover entire syllabus of Class X & XII. Grades corresponding to the marks shall be on the basis of 9-point grading system. Grades will be awarded in each scholastic subject. For awarding the grades, the Board will put all the passed students in a rank order and will award the grades.

### INTERNAL ASSESSMENT: 20 Marks

Internal assessment will be done regularly throughout the year in the following areas and marks and grades will be awarded.

**a) Unit Tests & Periodic Tests: 5 Marks**

For this academic year 6 unit tests, 3 periodic tests and 1 Term exam is planned.

**b) Multiple Assessment : 5 Marks**

The following activities are to be done by each student in all subjects related to their lessons.

- Oral tests
- Group work
- Field work
- Concept map
- Quizzes
- Class discussions
- Visual representation
- Project work
- Self assessment
- Peer assessment
- Collaborative project
- Experiments
- Classroom demonstration

**c) Portfolio : 5 Marks**

**English**

- Assignment
- Vocabulary
- Annotation
- Summarisation
- Photos / Pictures

**Maths**

- Assignment
- Vocabulary
- Math quizzes
- Picture concepts
- Quotes

**Science**

- Vocabulary
- Assignment
- Drawings
- Biography
- Photos / Pictures

**Social Studies**

- Vocabulary
- Proverbs
- Drawings
- Stories
- Biography

---

***"A good name, like good will, is got by many actions and lost by one."***
***- Francis Jeffrey***

**d) Subject Enrichment Activities: 5 Marks**

**English**
- Listening & Speaking

**Maths**
- Lab Practicals

**Science**
- Experiments
- Lab practicals
- Innovations

**Social Studies**
- Projects related to art and culture
- Map works

**Health, Physical & Work Education**
- Sports, yoga, karate, gym / fitness, craft etc.

**Art Education**
- Performing Arts : dance, music, puppetry, drama
- Visual Arts : drawing, painting, murals, collages

**GRADING SCALE**

**Classes I to IX & XI**

Grades will be awarded as per the following grading scales for classes I to IX & XI.

| MARKS RANGE | GRADE |
|---|---|
| 91 – 100 | A1 |
| 81 – 90 | A2 |
| 71 – 80 | B1 |
| 61 – 70 | B2 |
| 51 – 60 | C1 |
| 41 – 50 | C2 |
| 33 – 40 | D |
| 32 and below | E Essential Repeat |

---

***"A strong positive attitude will create more miracles than any wonder drug"***

***- Patricia Neal***

## Classes X & XII

Grades will be awarded as per the following grading scales for classes X & XII.

| | |
|---|---|
| A-1 | Top 1/8$^{th}$ of the passed candidates |
| A-2 | Next 1/8$^{th}$ of the passed candidates |
| B-1 | Next 1/8$^{th}$ of the passed candidates |
| B-2 | Next 1/8$^{th}$ of the passed candidates |
| C-1 | Next 1/8$^{th}$ of the passed candidates |
| C-2 | Next 1/8$^{th}$ of the passed candidates |
| D-1 | Next 1/8$^{th}$ of the passed candidates |
| D-2 | Next 1/8$^{th}$ of the passed candidates |
| E | Essential Repeat |

### ASSESSMENT ON ART EDUCATION & HEALTH AND PHYSICAL EDUCATION

For the holistic development of the students, activities in the following areas will be carried out.

a. Art Education (Visual and Performing Art)
b. Health and Physical Education (Sports / Martial Arts/Yoga/NCC, etc.) It includes work Experience also.

The above co scholastic activities will be assessed by a 5-point grading scale.

### DISCIPLINE (Attendance, Sincerity, Behaviour, Values)

Discipline significantly impacts career shaping and helps build character, sincerity, self-control, perseverance, good behavior and values. The concept of discipline should not be confused with strict authoritarian environment and the students should be given freedom to share their doubts and ideas with teachers regarding class works. Constitutional and universal values should also be encouraged amongst students. Hygiene, sanitation, dedication, honesty, truthfulness, kindness, empathy respect for the environment, elders and all living things etc. are the values that our students must actively practice. Parents may also support schools in cultivating disciplined behavior in their wards. Class teacher will grade the students on a Five-point scale (A to E) keeping in view the overall attendance, sincerity, values and behavior of the students. Value Education Resource Book and Kit developed by CBSE may be used for inculcating values in students.

## CURRICULUM AREAS AT SENIOR SECONDARY LEVEL

For the purpose of fostering competenceis in learners, the curriculum encompasses seven major learning areas, which are: Languages, Humanities,

Mathematics, Sciences, Skill Subjects, General Studies and Health and Physical Education. These areas are broadly divided into electives and compulsory areas as detailed below:

| | |
|---|---|
| Language Electives | Electives |
| Academic Electives | |
| Skill Electives | |

| | |
|---|---|
| General Studies | Compulsory |
| Health & Physical Education | |
| Work Experience * | |

*Work experience is subsumed in Health and Physical Education

**ELECTIVE AREAS:**

(i) **Languages** include Hindi, English and other 30 languages. The curricula in languages focus on listening, speaking, reading and writing skills for developing effective communicative proficiency. Learners use language to comprehend, acquire and communicate ideas.

(ii) **Humanities and Social Sciences**- Geography, History, Economics, Home Science, Sociology, Fine Arts, Political Science, and related subjects promote the learning of history and culture, geographical environment, global institutions, constitutional values and norms, politics, economy, interpersonal and societal interactions, civic responsibilities and the interplay of all these. Learners appreciate and value every human's right to feel respected and safe, and, in this regard, also understand their Fundamental Rights and Duties and behave responsibly. Learners learn to be tolerant and empathetic towards others through the study of these subjects.

(iii) **Sciences:** Biology, Chemistry, Physics, Computer Science, and Informatics Practices help in making students perceptive about matter and energy, nature, the environment, technological breakthroughs in science. The focus is on knowledge and skills to develop a scientific attitude and to use and apply such knowledge for improving the quality of life.

---

***"A coward gets scared and quits. A hero gets scared, but still goes on."***

***- Anonymous***

(iv) **Mathematics** includes acquiring the concepts related to numbers, operations, computation, measurement, geometry, probability and statistics, the skill to calculate and organize and the ability to apply this knowledge and acquired skills in their daily life. It also includes understanding of the principles of reasoning and problem solving.

(v) **Business and commerce based electives**- Business Studies, Accountancy, Entrepreneurship, Economics and related subjects help in gaining understanding about core business disciplines. They understand the concept like, the exchange of items of value or products between persons or companies and the meaning / relevance/ significance of any such exchange of money for a product, service, or information.

(vi) **Visual, Performing and Creative Arts** : Subjects like Dance, Drama, Music, Heritage Crafts, Fine Arts, Sculpture and related subjects aim to help learners cultivate an interest and appreciation for arts and encourage them to enthusiastically participate in related activities, thus, promoting abilities such as imagination, creativity, value arts, and the cultural heritage.

(vii) **Skill Electives** help in development of professional competencies, which are analytical, applied and outcome based. Undergoing skills training in schools can help students learn about a trade progressively to create a product and also to become a problem solver in real life. At present many Skill electives are being offered by CBSE in the fields of Hospitality and Tourism, emerging technology like Artificial Intelligence, Geospatial Technology, Finance, Business, and Retail & Insurance etc. Students can also choose subject from diverse areas such as Fashion Design, Agriculture, Banking, Mass-Media Healthcare and many more students.

(viii) **Health and Physical Education** focuses on holistic development, both mental and physical, understanding the importance of physical fitness, health, well-being and the factors that contribute to them. Focus of this area is on helping learners develop a positive attitude and commitment to lifelong, healthy active living and the capacity to live satisfying, productive lives with the help of health management,

---

***"Determine that the thing can and shall be done, and then we shall find the way."***
***- Abraham Lincoln***

indigenous sports, yoga, NCC, self-defense, fitness and lifestyle choices.

(ix) **General Studies:** The purpose of orienting students to General Studies is to develop in them an appreciation for the holistic nature of knowledge. In contemporary times, familiarity with General Studies is indispensable because at the senior school stage there is an element of specialization due to which the students do not get exposed to some vital disciplines/areas of study that are not covered in their specialized field. The documents with details of Health and Physical Education and General Studies are available on www.cbseacademic.nic.in

**SCHEME OF STUDIES**

Class XI and XII is a composite course. Students need to take only those subjects in class XI which he/she intends to continue in class-XII. Students can offer a minimum of 5 or more subjects in class XI. They need to continue the same subjects in class XII.

**COMBINATION OF SUBJECTS**

The following combinations cannot be taken together:

- Business Studies (Code 054) and Business Administration (Code 833)
- Out of three Computer Science/IT related subjects i.e. Informatics Practices (065), Computer Science (Code 083), and Information Technology (Code 802), a candidate can opt for only one subject.
- Biology (Code 044) and Biotechnology (Code 045)
- Mathematics (Code 041) and Applied Mathematics (Code 241)
- The first 5 subjects in the chronological order of filling the subjects in the online registration system/ Mark Sheet are considered as Main subjects.
- A candidate can also offer an additional elective which may either be a language at elective level or, any other elective subject.

## CAMBRIDGE UNIVERSITY, LONDON'S ENGLISH LANGUAGE EXAM

We encourage all our students from grade III to XII to appear for Cambridge English Language Assessment Exams every year in order to develop their English language skills on par with international level. Certificates of these exams will be issued by Cambridge University, London. These certificates will be a boon to our students. The exams that our students take up are **Pre A1 starters, A1 Movers,**

**A2 Flyers, A2 Key for schools, B1 Preliminary for schools, B2 First for schools, C1 Advanced and C2 Proficiency**. The above exams are scheduled to be taken up in the month of March every year.

## SCHOOL FEE

The school fee structure is as per the schedule for each class. Fee is collected in advance on term basis. There are four terms of three months each starting from May, August, November and February. Fee may also be paid together for one year in advance.

## ATTENDANCE

No student who has less than 75% attendance to his/her credit in a particular academic year shall be considered for promotion. Unauthorized absence for a period of 30 days will result in the removal of the pupil's name from the rolls without any intimation to the parent. Long absence may be condoned by the School Managing Committee up to class VIII.

## THE SCHOOL ASSEMBLY

The morning session begins with the assembly for all the students and staff. During the assembly, the students are expected to observe proper decorum and solemnity befitting the occasion. At the end of the last period, the National Anthem is sung before the students are dispersed.

## PARENT - TEACHER ASSOCIATION (PTA)

Parent - Teacher Association meetings will be conducted as per the schedule given in the diary. Parents could interact with the teachers and give their suggestions for the progress of their wards as well as for the progress of the school altogether. Executive and general body meetings will be held as per the need of the school. Parents are asked to meet the teachers and the Principal during the allotted time only.

## SCHOOL TRANSPORT

School bus service is available for almost all selected routes within 20 Kms. Kindly note the correct timing of your route bus and its number. Parents are asked to be in the concerned stop 10 minutes before and not to make the driver late to pick up the other students. For any inquiry related to the arrival and departure of your pupil, kindly contact the school mobile No. or the bus incharge person Mr.Suresh, mobile No. 9486952036. One of the prime duties of the parents should be to fill in and write suggestions in the feedback forms issued by

the school. School bus fee has to be paid in the school every term on or before the 10th of the month concerned.

## SCHOOL UNIFORM

The KG and the other class students should wear uniform clothes from Monday to Friday as prescribed by the school. House uniforms as prescribed by the school along with white canvas and white socks for KG and black shoes and black socks for other classes are to be worn on all Wednesdays and Saturdays.

New Bell Timing

| | | |
|---|---|---|
| 8.55 A. M | : | Warning Bell |
| 9.00 A.M -9.20 A .M | : | Assembly |
| 9.20 A. M | : | Vande Matharam |
| 9.20 A. M - 10.00A. M | : | Ist Period |
| 10.00A. M - 10.40 A. M | : | 2nd Period |
| 10.40 A. M - 10.50 A. M | : | Break |
| 10.50A. M- 11.30 A. M | : | 3rd Period |
| 11.30 A. M - 12.10 P. M | : | 4th Period |
| 12.10 P. M - 12.50 P. M | : | 5th Period |
| 12.50 P. M - 01.20 P. M | : | Lunch Break |
| 01.20 P. M - 02.00 P. M | : | 6th Period |
| 02.00 P. M - 2.40 P. M | : | 7th Period |
| 2.40 P. M- 2.50P. M | : | Break |
| 2.50 P. M -3.30 P. M | : | 8th Period |
| 3.30P. M - 3.40 P.M | : | 0 Period / National Anthem |

## OFFICE HOURS

**The school office will remain open on all days except Sundays and holidays from 8.30a.m to 5.00 p.m.**

## GENERAL RULES OF THE SCHOOL

1. Students who have completed at least six years by 30th September of the academic year may be admitted to Std. I.
2. It is essential that the Birth Certificate be submitted in original at the time of admission.
3. Annual fees should be paid in one stroke / installments as prescribed by the school on or before the scheduled dates.
4. Fees once paid will not be transferable / adjustable or refundable under any circumstances.
5. Parents are requested to ensure the academic follow-up of their wards at home.
6. Non vegetarian food may be avoided the in school premises.
7. Students are expected to come in neat and clean dress.
8. No student is permitted to wear gold chain, ring, bangle, anklet, costly watches, etc. However, girls may wear small ear rings.
9. Boys are not allowed to grow or colour their hair. Boys without proper haircut or with disfigured side locks/whiskers will not be permitted in class. They are also not permitted to grow beard.
10. Students' letters, parcels, etc. are subject to scrutiny by the Principal.
11. Students should not damage any property belonging either to the school or to other students.
12. Students should not throw papers or any waste materials on the floor of the class or on the ground. The dustbins kept for the purpose should be used.
13. Students from one class are not permitted to enter the other class rooms.
14. Children suffering from any contagious or infectious diseases will not be allowed to attend the school.
15. Irregular attendance, habitual negligence in school work, dishonesty, obscenity in words or action, insubordination or any kind of unwholesome practice are sufficient reasons for dismissal from the school.

## LEAVE RULES

1. Students are expected to be regular in attending the school.

---

***"The best preparation for tomorrow is doing your best today."***

***H. Jackson Brown Jr.***

2. **Prior sanction of leave need to be obtained when leave is unavoidable. For each leave, a leave application must be submitted on the next day, and compulsorily be signed by the parent.**
3. No student shall leave the school campus without the permission of the Principal during school hours.
4. Half-day leaves, after coming to the school, may be granted only in extreme emergency and if the Principal is convinced of the same.
5. If a student is absent during a test/examination, no re-test/re- examination will be conducted.

## FOR PARENTS AND GUARDIANS

1. The parents/guardians are expected to co-operate with the school authorities to ensure proper discipline and better functioning of the school.
2. School timing is 9.00 a.m. to 3.40 p.m. Students are expected to arrive before 9 a.m.Late comers, without satisfactory reasons, will not be permitted to attend the classes.
3. Change of address or telephone number, need to be informed to the principal / class teacher.
4. Kindly acknowledge the circulars and notices sent through students.
5. Students are not allowed to bring magazines, periodicals, posters, cameras, transistors, cassette players, cassettes, I pad, CD's, mobile phones, etc. without prior permission from the Principal.
6. The use of mobile phones by students is strictly banned in the school campus.
7. Parents could meet the class teachers and the principal only after the school working hours i.e., after 4.00 p.m.
8. Parents /guardians who wish to meet their wards during school hours, in emergency, could contact the office.
9. The Parents/guardians are expected to check their ward's school diary daily and sign as a token of having seen the remarks, if any.

Signature of the Parent / Guardian

---

***"Goodness is the only investment which never fails."***

***- Henry David Thoreau***

| LIST OF TEACHING STAFF | | | |
|---|---|---|---|
| **Sl.No.** | **Name** | **Qualification** | **Designation** |
| 1 | Mrs. Deepa P.J. | M.A.,B.Ed.,TKT(Cambridge) | Principal |
| 2 | Mrs. Suja K | M.Com., M.Ed., TKT(Cambridge) | PGT |
| 3 | Mrs. Angel Christy G | M.Sc., B.Ed. | PGT |
| 4 | Mrs. Dharsana V S | M.A., B.Ed. | PGT |
| 5 | Mr. Subin S.G | M.Sc., M.Ed. | PGT |
| 6 | Mrs.Sheriba Star | M.A., B.Ed. | PGT |
| 7 | Mrs.Arul Deeba A K | M.Sc., B.Ed. | PGT |
| 8 | Mrs.V.Anchu | M.A., B.Ed. | PGT |
| 9 | Ms.G J Aashika | M.E. | PGT |
| 10 | Mrs.Seema M | M.A., B.Ed. | PGT |
| 11 | Mrs.Jeni Johns J S | M.E., B.Ed. | PGT |
| 12 | Lineya Reghu | M.Sc., B.Ed., TKT(Cambridge) | PGT |
| 13 | Mrs.V.S.Vinipriya Angel | M.Com, B.Ed., M.Phil. | PGT |
| 14 | Mrs.Bijisha | M.Sc., B.Ed. | PGT |
| 15 | Mrs.Jasmine Freeda D. R | M.A., B.Ed., M.Phil. | TGT |
| 16 | Mrs.Prameela Kumari S B | M.A., B.Ed. | TGT |
| 17 | Mrs.Grace Mol Daniel | M.A. | TGT |
| 18 | Ms.Ariya S | M.Sc., B.Ed. | TGT |
| 19 | Ms.Julie Mol Daniel | B.Sc., B.Ed. | TGT |
| 20 | Mrs.Aathira C B | M.A., B.Ed. | TGT |
| 21 | Mrs.Anisha K | M.A., Hindi | TGT |
| 22 | Mrs.Pappa Y | M.A., B.Ed. | PRT |
| 23 | Mrs.Gipsa Dennis A | M.A., B.Ed., TKT (Cambridge) | PRT |
| 24 | Mrs.Nithya M S | M.A., B.Ed. | PRT |
| 25 | Mrs.Abisha Baby M C | M.Sc., B.Ed. | PRT |

| | | | |
|---|---|---|---|
| 26 | Mrs.Dhanya S | B.A., B.Ed. | PRT |
| 27 | Mrs.Deepamol N Y | M.A., B.Ed. | PRT |
| 28 | Mrs.Abitha D S | B.E. | PRT |
| 29 | Ms.Vincy V L | M.Sc., B.Ed. | PRT |
| 30 | Ms.Sharanya Satheesh Kumar | M.A., B.Ed. | PRT |
| 31 | Mrs.Anisha Rani R | M.Sc., B.Ed. | PRT |
| 32 | Mrs. Nandhini A | M.E., B.Ed., TKT (Cambridge), | PRT |
| 33 | Mrs. Shiney R | B.Sc., B.Ed., TKT (Cambridge) | NTT |
| 34 | Mrs.Bilisin Subha J | B. A., B.Ed., D.T.Ed., TKT (Cambridge) | NTT |
| 35 | Mrs.Sherin M | B.A., B.Ed. | NTT |
| 36 | Mrs.Gnanaselvam Y | M.A., T.T.C. | NTT |
| 37 | Mrs.Vinisha V | B.E.,B.Ed. | NTT |
| 38 | Mrs. Babinshiya Bonsely B E | M.Sc., B.Ed. | NTT |
| 39 | Mrs.Sowmya D | M.Sc., B.Ed. | NTT |
| 40 | Mrs.Jaya J | M.A., T.T.C | NTT |
| 41 | Mrs.Aiswarya S V | M.A., B.Ed. | NTT |
| 42 | Ms.Vaishnavi | M.A., B.Ed. | Drawing |
| 43 | Mr.Ferbin G | M.P.Ed. | P.E.T. |
| 44 | Mrs.Archana J S | M.Sc., B.P.Ed. | P.E.T. |
| 45 | Mrs.Reshma S. R | B.E., M.Lib.Sc. | Librarian |

*"A position of eminence makes a great person greater and a small person less."*
*Jean de la Bruyere*

## FORMAT OF APPLICATION FOR LEAVE

Date : .....

The Principal
HTIS
Melpalai

Sir / Madam.

Kindly grant to my ward .....

(name) of class .....Section..... leave from.....

to..... Reason.....

.....

.....

Thank You,

Yours Sincerely,

.....

Signature of Parent / Guardian

| | |
|---|---|
| **Note:** | **Parents are asked to send leave applications using the above format. Half a day leave will be granted only in case of extreme emergency or sickness.** |

***Stop the habit of wishful thinking and start the habit of thoughtful wishes."***
***-Mary Martin***

| Jun-26 | | | |
|---|---|---|---|
| Date | Day | Particulars | No. of working Days |
| 1 | Monday | | |
| 2 | Tuesday | | |
| 3 | Wednesday | | |
| 4 | Thursday | *School re-opens* | 1 |
| 5 | Friday | | 2 |
| 6 | Saturday | *Holiday* | - |
| 7 | Sunday | | - |
| 8 | Monday | | 3 |
| 9 | Tuesday | | 4 |
| 10 | Wednesday | | 5 |
| 11 | Thursday | | 6 |
| 12 | Friday | | 7 |
| 13 | Saturday | | - |
| 14 | Sunday | *Holiday* | - |
| 15 | Monday | | 8 |
| 16 | Tuesday | | 9 |
| 17 | Wednesday | | 10 |
| 18 | Thursday | *Yellow Day - KG* | 11 |
| 19 | Friday | *Cambridge English Exams* | 12 |
| 20 | Saturday | *Cambridge English Exams* | 13 |
| 21 | Sunday | | 14 |
| 22 | Monday | | 15 |
| 23 | Tuesday | | 16 |
| 24 | Wednesday | | 17 |
| 25 | Thursday | | 18 |
| 26 | Friday | *Muharram-Holiday* | - |
| 27 | Saturday | | - |
| 28 | Sunday | | - |
| 29 | Monday | | 19 |
| 30 | Tuesday | | 20 |

Total number of working days in June : 20

***"Change is the end result of all true learning." — Leo Buscaglia***

| Jul-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Wednesday | | 21 |
| 2 | Thursday | | 22 |
| 3 | Friday | | 23 |
| 4 | Saturday | *Review Meetings* | - |
| 5 | Sunday | | - |
| 6 | Monday | *Unit Test 01 (I - VIII) starts* | 24 |
| 7 | Tuesday | | 25 |
| 8 | Wednesday | | 26 |
| 9 | Thursday | | 27 |
| 10 | Friday | | 28 |
| 11 | Saturday | *Holiday* | - |
| 12 | Sunday | | - |
| 13 | Monday | | 29 |
| 14 | Tuesday | | 30 |
| 15 | Wednesday | | 31 |
| 16 | Thursday | *Unit Test 01 (I - VIII) ends* | 32 |
| 17 | Friday | | 33 |
| 18 | Saturday | *Orientation : School Cinema* | - |
| 19 | Sunday | | - |
| 20 | Monday | | 34 |
| 21 | Tuesday | | 35 |
| 22 | Wednesday | | 36 |
| 23 | Thursday | | 37 |
| 24 | Friday | | 38 |
| 25 | Saturday | *ECA & Class* | 39 |
| 26 | Sunday | | - |
| 27 | Monday | | 40 |
| 28 | Tuesday | | 41 |
| 29 | Wednesday | | 42 |
| 30 | Thursday | | 43 |
| 31 | Friday | *Pink Day - KG* | 44 |

Total number of working days in July : 24

---

***"Develop a passion for learning. If you do, you will never cease to grow." —***

***Anthony J. D'Angelo***

| Aug-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Saturday | *Tata Training for Teachers* | - |
| 2 | Sunday | | - |
| 3 | Monday | | 45 |
| 4 | Tuesday | *The Hindu Competitive Exam - 01 (III-XII)* | 46 |
| 5 | Wednesday | | 47 |
| 6 | Thursday | | 48 |
| 7 | Friday | *Student Council Election* | 49 |
| 8 | Saturday | *Staff - Review Meeting* | - |
| 9 | Sunday | | - |
| 10 | Monday | *Pre Mid Term Exam starts (KG - IX & XI)*<br>*Mid Term Exam starts (X & XII) Triangle Day KG* | 50 |
| 11 | Tuesday | | 51 |
| 12 | Wednesday | *Vavubali - Local Holiday* | 52 |
| 13 | Thursday | | 53 |
| 14 | Friday | *Independence Day Celebrations* | 54 |
| 15 | Saturday | *Independence Day - Holiday* | - |
| 16 | Sunday | | - |
| 17 | Monday | | 55 |
| 18 | Tuesday | | 56 |
| 19 | Wednesday | | 57 |
| 20 | Thursday | | 58 |
| 21 | Friday | *Pre Mid Term Exams end for KG to IX & XI; Mid Term Exams end for X & XII* | 59 |
| 22 | Saturday | *ECA & Class* | 60 |
| 23 | Sunday | | - |
| 24 | Monday | | 61 |
| 25 | Tuesday | *Onam Celebrations* | 62 |
| 26 | Wednesday | *Onam - Holiday* | - |
| 27 | Thursday | | - |
| 28 | Friday | *Narayanaguru Jayanthi - Holiday* | - |
| 29 | Saturday | | - |
| 30 | Sunday | | - |
| 31 | Monday | | 63 |

Total number of working days in August : 19

---

***"You don't understand anything until you learn it more than one way."***

***— Marvin Minsk***

| Sep-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Tuesday | *Investiture Ceremony* | 64 |
| 2 | Wednesday | | 65 |
| 3 | Thursday | *The Hindu Competitive Exam - 02 (III-XII)* | 66 |
| 4 | Friday | *Sri Krishna Jayanthi, PTA:I to III (FN) & IV-VIII(AN)* | - |
| 5 | Saturday | *PTA - KG (2.00 pm)* | - |
| 6 | Sunday | | - |
| 7 | Monday | | 67 |
| 8 | Tuesday | | 68 |
| 9 | Wednesday | | 69 |
| 10 | Thursday | | 70 |
| 11 | Friday | *Square Day - KG* | 71 |
| 12 | Saturday | *Holiday* | - |
| 13 | Sunday | | - |
| 14 | Monday | *Sri Vinayagar chathurthi* | - |
| 15 | Tuesday | *Unit Test 02 (KG - VIII) starts* | 72 |
| 16 | Wednesday | | 73 |
| 17 | Thursday | | 74 |
| 18 | Friday | | 75 |
| 19 | Saturday | *ECA & Class* | 76 |
| 20 | Sunday | | - |
| 21 | Monday | *Elocution competition (IX to XII)* | 77 |
| 22 | Tuesday | | 78 |
| 23 | Wednesday | | 79 |
| 24 | Thursday | *Unit Test 02 (KG - VIII) ends* | 80 |
| 25 | Friday | *Book Expo, Green Day - KG, Vocabulary Test - 1* | 81 |
| 26 | Saturday | *Book Expo* | 82 |
| 27 | Sunday | | - |
| 28 | Monday | *Elocution competition (I to VIII)* | 83 |
| 29 | Tuesday | *Rhymes competition (KG)* | 84 |
| 30 | Wednesday | | 85 |

Total number of working days in September : 22

---

***"Spoon feeding in the long run teaches us nothing but the shape of the spoon."***

***— E. M. Forster***

| Oct-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Thursday | *The Hindu Competitive Exam - 03 (III-XII)* | 86 |
| 2 | Friday | *Gandhi Jayanthi* | - |
| 3 | Saturday | *Holiday* | - |
| 4 | Sunday | | - |
| 5 | Monday | | 87 |
| 6 | Tuesday | | 88 |
| 7 | Wednesday | | 89 |
| 8 | Thursday | | 90 |
| 9 | Friday | *Story Telling competition (KG to grades II)* | 91 |
| 10 | Saturday | *ECA & Class* | 92 |
| 11 | Sunday | | - |
| 12 | Monday | *Unit Test 03 (KG - VIII) starts* | 93 |
| 13 | Tuesday | | 94 |
| 14 | Wednesday | | 95 |
| 15 | Thursday | | 96 |
| 16 | Friday | *STEAM Expo, Fruits Day - KG* | 97 |
| 17 | Saturday | *Review Meeting* | - |
| 18 | Sunday | | - |
| 19 | Monday | *Pooja Holiday* | - |
| 20 | Tuesday | *Vijaya Dhasami Holiday* | - |
| 21 | Wednesday | *Post Mid Term exam starts (X & XII)* | 98 |
| 22 | Thursday | | 99 |
| 23 | Friday | | 100 |
| 24 | Saturday | *ECA & Class, Unit Test 03 (KG - VIII) ends* | 101 |
| 25 | Sunday | | - |
| 26 | Monday | | 102 |
| 27 | Tuesday | *Inter School Competitions* | 103 |
| 28 | Wednesday | | 104 |
| 29 | Thursday | | 105 |
| 30 | Friday | *Circle Day - KG* | 106 |
| 31 | Saturday | *ECA & Class* | 107 |

Total number of working days in October : 22

***"In the end we retain from our studies only that which we practically apply."***

***— Johann Wolfgang Von Goethe***

| Nov-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Sunday | *Kanyakumari Day* | - |
| 2 | Monday | | 108 |
| 3 | Tuesday | | 109 |
| 4 | Wednesday | | 110 |
| 5 | Thursday | | 111 |
| 6 | Friday | *The Hindu Competitive Exam - 04 (III-XII)* | 112 |
| 7 | Saturday | *Holiday - PTA for IX to XII* | - |
| 8 | Sunday | *Deepavali* | - |
| 9 | Monday | | 113 |
| 10 | Tuesday | | 114 |
| 11 | Wednesday | *Mid Term Exam starts (KG to IX & XI)* | 115 |
| 12 | Thursday | | 116 |
| 13 | Friday | | 117 |
| 14 | Saturday | *Review Meeting staff* | - |
| 15 | Sunday | | - |
| 16 | Monday | *Revision test 01 starts (grades X & XII)* | 118 |
| 17 | Tuesday | | 119 |
| 18 | Wednesday | | 120 |
| 19 | Thursday | | 121 |
| 20 | Friday | | 122 |
| 21 | Saturday | *Mid Term Exam ends (KG to IX & XI)* | 123 |
| 22 | Sunday | | - |
| 23 | Monday | | 124 |
| 24 | Tuesday | | 125 |
| 25 | Wednesday | *Revision test 01 ends (grades X & XII)* | 126 |
| 26 | Thursday | *Educational Tour* | 127 |
| 27 | Friday | | 128 |
| 28 | Saturday | | - |
| 29 | Sunday | | - |
| 30 | Monday | | 129 |

Total number of working days in November : 22

***"Tell me and I forget, teach me and I may remember, involve me and I learn."***

***— Benjamin Franklin***

| Dec-26 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Tuesday | | 130 |
| 2 | Wednesday | | 131 |
| 3 | Thursday | *Kottar St. Xavier's Church Feast Holiday, Review Meetings PTA : KG to II.* | - |
| 4 | Friday | *PTA : IX to XII (3.30 pm)* | 132 |
| 5 | Saturday | *PTA : III to VIII* | - |
| 6 | Sunday | | - |
| 7 | Monday | *Revision test 02 starts (grades X & XII)* | 133 |
| 8 | Tuesday | | 134 |
| 9 | Wednesday | *Vocabulary Test - II* | 135 |
| 10 | Thursday | | 136 |
| 11 | Friday | *Fine Arts Day (KG - I)* | 137 |
| 12 | Saturday | *Fine Arts Day (II - XII)* | 138 |
| 13 | Sunday | | - |
| 14 | Monday | *Unit Test 04 (KG - VIII) starts* | 139 |
| 15 | Tuesday | | 140 |
| 16 | Wednesday | *Revision test 02 ends (grades X & XII)* | 141 |
| 17 | Thursday | | 142 |
| 18 | Friday | *Sports Day (KG - I)* | 143 |
| 19 | Saturday | *Sports Day (II - XII)* | 144 |
| 20 | Sunday | | - |
| 21 | Monday | | 145 |
| 22 | Tuesday | *Unit Test 04 (KG - VIII) ends* | 146 |
| 23 | Wednesday | *Xmas celebrations* | 147 |
| 24 | Thursday | *Xmas Holidays Start* | - |
| 25 | Friday | *Christmas* | - |
| 26 | Saturday | | - |
| 27 | Sunday | | - |
| 28 | Monday | *Classes for X, XI & XII* | - |
| 29 | Tuesday | | - |
| 30 | Wednesday | | - |
| 31 | Thursday | | - |

Total number of working days in December : 18

***"The beautiful thing about learning is nobody can take it away from you."***

***— B.B. King***

| Jan-27 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Friday | *New Year* | - |
| 2 | Saturday | | - |
| 3 | Sunday | | - |
| 4 | Monday | *Model Exam 01 starts X & XII* | 148 |
| 5 | Tuesday | *Vegetable day for KG* | 149 |
| 6 | Wednesday | | 150 |
| 7 | Thursday | | 151 |
| 8 | Friday | | 152 |
| 9 | Saturday | *ECA & Class* | 153 |
| 10 | Sunday | | - |
| 11 | Monday | | 154 |
| 12 | Tuesday | *The Hindu Competitive Exam - 05 (III-IX & XI)* | 155 |
| 13 | Wednesday | *Model Exam 01 ends (X & XII)* | 156 |
| 14 | Thursday | | 157 |
| 15 | Friday | *Pongal Holiday* | - |
| 16 | Saturday | *Pongal Holiday* | - |
| 17 | Sunday | *Pongal Holiday* | - |
| 18 | Monday | *Unit Test 05 (KG-IX) & Annual exams for IX & XI st* | 158 |
| 19 | Tuesday | | 159 |
| 20 | Wednesday | | 160 |
| 21 | Thursday | | 161 |
| 22 | Friday | | 162 |
| 23 | Saturday | *ECA & Class* | 163 |
| 24 | Sunday | | - |
| 25 | Monday | *Model Exam 02 starts (X & XII)* | 164 |
| 26 | Tuesday | *Republic Day* | - |
| 27 | Wednesday | *Unit Test 05 (KG - IX) ends* | 165 |
| 28 | Thursday | | 166 |
| 29 | Friday | | 167 |
| 30 | Saturday | | 168 |
| 31 | Sunday | | - |

Total number of working days in January : 21

***"The great aim of education is not knowledge but action." — Herbert Spencer***

| Feb-27 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Monday | *Annual exams IX & XI end.* | 169 |
| 2 | Tuesday | | 170 |
| 3 | Wednesday | | 171 |
| 4 | Thursday | | 172 |
| 5 | Friday | *Annual day* | 173 |
| 6 | Saturday | | - |
| 7 | Sunday | | - |
| 8 | Monday | *New Academic Year starts for X & XII* | 174 |
| 9 | Tuesday | | 175 |
| 10 | Wednesday | *Post Mid Term Exam starts (KG - VIII)* | 176 |
| 11 | Thursday | | 177 |
| 12 | Friday | | 178 |
| 13 | Saturday | | 179 |
| 14 | Sunday | | - |
| 15 | Monday | | 180 |
| 16 | Tuesday | | 181 |
| 17 | Wednesday | | 182 |
| 18 | Thursday | | 183 |
| 19 | Friday | *The Hindu Competitive Exam - 06 (III-IX & XI)* | 184 |
| 20 | Saturday | | 185 |
| 21 | Sunday | | - |
| 22 | Monday | | 186 |
| 23 | Tuesday | | 187 |
| 24 | Wednesday | *Rectangel day - KG* | 188 |
| 25 | Thursday | | 189 |
| 26 | Friday | | 190 |
| 27 | Saturday | | 191 |
| 28 | Sunday | | - |

Total number of working days in February : 23

***"Education without application is just entertainment." — Tim Sanders***

| Mar-27 | | | |
|---|---|---|---|
| Date | Day | Particulars | No. of working Days |
| 1 | Monday | | 192 |
| 2 | Tuesday | | 193 |
| 3 | Wednesday | | 194 |
| 4 | Thursday | | 195 |
| 5 | Friday | | 196 |
| 6 | Saturday | *Maha Shivrathri - Holiday* | - |
| 7 | Sunday | | - |
| 8 | Monday | *Unit Test 06 starts (KG to VIII)* | 197 |
| 9 | Tuesday | | 198 |
| 10 | Wednesday | *Ramzan holiday* | - |
| 11 | Thursday | | 199 |
| 12 | Friday | | 200 |
| 13 | Saturday | | 201 |
| 14 | Sunday | | - |
| 15 | Monday | | 202 |
| 16 | Tuesday | | 203 |
| 17 | Wednesday | | 204 |
| 18 | Thursday | *Unit Test 06 ends (KG to VIII)* | 205 |
| 19 | Friday | | 206 |
| 20 | Saturday | | 207 |
| 21 | Sunday | | - |
| 22 | Monday | *Cambridge English Exams (Tentative)* | 208 |
| 23 | Tuesday | | 209 |
| 24 | Wednesday | | 210 |
| 25 | Thursday | *Vocabulary Test - III* | 211 |
| 26 | Friday | *Good Friday - Holiday* | - |
| 27 | Saturday | | - |
| 28 | Sunday | *Easter holiday* | - |
| 29 | Monday | | 212 |
| 30 | Tuesday | | 213 |
| 31 | Wednesday | | 214 |

Total number of working days in March : 23

***"The illiterate of the 21st century will not be those who cannot read and write, but those who cannot learn, unlearn, and relearn."*** ***— Alvin Toffler***

| Apr-27 | | | |
|---|---|---|---|
| Date | Day | Particulars | No. of working Days |
| 1 | Thursday | | 215 |
| 2 | Friday | *White Day - KG* | 216 |
| 3 | Saturday | | 217 |
| 4 | Sunday | | - |
| 5 | Monday | | 218 |
| 6 | Tuesday | | 219 |
| 7 | Wednesday | *Annual Examinations starts (KG to VIII)* | 220 |
| 8 | Thursday | *Telugu New year - Holiday* | - |
| 9 | Friday | | 221 |
| 10 | Saturday | *Holiday* | - |
| 11 | Sunday | | - |
| 12 | Monday | | 222 |
| 13 | Tuesday | | 223 |
| 14 | Wednesday | *Tamil New Year - Holiday* | - |
| 15 | Thursday | | 224 |
| 16 | Friday | | 225 |
| 17 | Saturday | | 226 |
| 18 | Sunday | | - |
| 19 | Monday | *Mahavir jayanti - Holiday* | - |
| 20 | Tuesday | | 227 |
| 21 | Wednesday | | 228 |
| 22 | Thursday | *Annual Examinations ends (KG to VIII)* | 229 |
| 23 | Friday | *Summer vacation starts* | |
| 24 | Saturday | | |
| 25 | Sunday | | |
| 26 | Monday | *Result Declaration (KG-VIII). Pre Mid Term exam starts (X & XII)* | |
| 27 | Tuesday | | |
| 28 | Wednesday | | |
| 29 | Thursday | | |
| 30 | Friday | | |

Total number of working days in April : 15

---

***"A man who asks is a fool for five minutes. A man who never asks is a fool for life."***

***— Chinese Proverb***

May-27

| Date | Day | *Particulars* | No. of working Days |
|---|---|---|---|
| 1 | Saturday | *May Day.* | |
| 2 | Sunday | | |
| 3 | Monday | | |
| 4 | Tuesday | | |
| 5 | Wednesday | *Pre Mid Term exam ends (X & XII)* | |
| 6 | Thursday | | |
| 7 | Friday | | |
| 8 | Saturday | | |
| 9 | Sunday | | |
| 10 | Monday | | |
| 11 | Tuesday | | |
| 12 | Wednesday | | |
| 13 | Thursday | | |
| 14 | Friday | | |
| 15 | Saturday | | |
| 16 | Sunday | | |
| 17 | Monday | *Orientation for teachers & Tutorship starts for X & XII* | |
| 18 | Tuesday | | |
| 19 | Wednesday | | |
| 20 | Thursday | | |
| 21 | Friday | | |
| 22 | Saturday | | |
| 23 | Sunday | | |
| 24 | Monday | | |
| 25 | Tuesday | | |
| 26 | Wednesday | | |
| 27 | Thursday | | |
| 28 | Friday | | |
| 29 | Saturday | | |
| 30 | Sunday | | |
| 31 | Monday | | |

| Jun-27 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Tuesday | | |
| 2 | Wednesday | School reopens after summer vacation | 1 |
| 3 | Thursday | | 2 |
| 4 | Friday | | 3 |
| 5 | Saturday | *Holiday* | - |
| 6 | Sunday | | - |
| 7 | Monday | | 4 |
| 8 | Tuesday | | 5 |
| 9 | Wednesday | | 6 |
| 10 | Thursday | | 7 |
| 11 | Friday | | 8 |
| 12 | Saturday | *Holiday* | - |
| 13 | Sunday | | - |
| 14 | Monday | | 9 |
| 15 | Tuesday | | 10 |
| 16 | Wednesday | *Muharam - Holiday* | - |
| 17 | Thursday | | 11 |
| 18 | Friday | | 12 |
| 19 | Saturday | | 13 |
| 20 | Sunday | | - |
| 21 | Monday | | 14 |
| 22 | Tuesday | | 15 |
| 23 | Wednesday | *Unit Test 01 (I to IX) starts. Yellow Day - KG* | 16 |
| 24 | Thursday | | 17 |
| 25 | Friday | | 18 |
| 26 | Saturday | | 19 |
| 27 | Sunday | | - |
| 28 | Monday | | 20 |
| 29 | Tuesday | | 21 |
| 30 | Wednesday | | 22 |

***"Education is the passport to the future, for tomorrow belongs to those who prepare for it today."*** ***— Malcolm X***

| Jul-27 | | | |
|---|---|---|---|
| Date | Day | *Particulars* | No. of working Days |
| 1 | Thursday | | 23 |
| 2 | Friday | *Unit Test 01 (Kg to IX) ends* | 24 |
| 3 | Saturday | | 25 |
| 4 | Sunday | | - |
| 5 | Monday | | 26 |
| 6 | Tuesday | | 27 |
| 7 | Wednesday | | 28 |
| 8 | Thursday | | 29 |
| 9 | Friday | | 30 |
| 10 | Saturday | | - |
| 11 | Sunday | | - |
| 12 | Monday | *Mid Term Exam (X & XII) starts* | 31 |
| 13 | Tuesday | | 32 |
| 14 | Wednesday | | 33 |
| 15 | Thursday | | 34 |
| 16 | Friday | | 35 |
| 17 | Saturday | | 36 |
| 18 | Sunday | | - |
| 19 | Monday | | 37 |
| 20 | Tuesday | | 38 |
| 21 | Wednesday | | 39 |
| 22 | Thursday | | 40 |
| 23 | Friday | | 41 |
| 24 | Saturday | | 42 |
| 25 | Sunday | | - |
| 26 | Monday | | 43 |
| 27 | Tuesday | | 44 |
| 28 | Wednesday | | 45 |
| 29 | Thursday | | 46 |
| 30 | Friday | | 47 |
| 31 | Saturday | | 48 |

***"Change is the end result of all true learning." — Leo Buscaglia***