

GENERAL RULES OF THE SCHOOL

1. Students who would complete at least six years by 30th September of the academic year may be admitted to Class I.
2. It is essential that the Birth Certificate be submitted in original at the time of admission.
3. Students coming from recognized schools will not be admitted without the original Transfer Certificate from that school.

"The object of education is to prepare the young to educate themselves throughout their lives"- Robert Maynard Hutchins

4. If they come from a recognized school outside the State, they shall have their Transfer Certificate counter - signed by the school inspecting Authority of that State.
5. The school fees are payable in one stroke / instalments as prescribed by the school on or before the scheduled dates.
6. Fees once paid are not transferable / adjustable or refundable under any circumstances.
7. Parents will be required to meet the expenses towards text books, notebooks, school uniforms, sports uniforms, sports accessories, and transportation fee, etc.
8. Duplicate Identity Card will be provided @Rs.100/-
9. Parents are expected to check all the text books and note books given to their wards every day.
10. Parents are requested to ensure the academic follow-up of their wards at home.
11. Non vegetarian food, can be avoided in the school premises.
12. Students are expected to come in neat and clean school uniforms.
13. No student is permitted to wear gold chain, ring, bangle, anklet, costly watches, etc. However, girls may wear small ear rings.
14. Boys are not allowed to grow or colour their hair. Boys without proper haircut or with disfigured side locks/whiskers will not be permitted in class. They are also not permitted to grow beard.
15. Students' letters, parcels, etc. are subject to scrutiny by the Principal.
16. Students are asked not to damage any property belonging either to the school or to other students.

*"Education is what survives when what has been learnt has been forgotten." -
B.F.Skinner*

17. Students are asked not to throw papers or any waste materials on the floor of the class or on the ground. The dustbins kept for the purpose should be used.
18. Students from one class are not permitted to enter the other class rooms.
19. Children suffering from any contagious or infectious diseases will not be allowed to attend the school.
20. Irregular attendance, habitual negligence in school work, dishonesty, obscenity in words or action, insubordination or any kind of unwholesome practices are sufficient reasons for dismissal from school.

LEAVE RULES

1. Students are expected to be regular in attending the school.
2. Prior sanction of leave need be obtained when leave is unavoidable. For each leave, a leave application must be submitted on the previous or the next day, compulsorily be signed by the parent.
3. No student shall leave the school campus without the permission of the Principal during school hours.
4. Half-day leaves, after coming to the school, may be granted only in extreme emergency and if the Principal is convinced of the same.
5. If a student is absent during a test/examination, no re-test/re-examination will be conducted. However, if the absence is on medical grounds, a medical certificate issued by an authorized Medical Practitioner must be submitted along with the leave application.

FOR PARENTS AND GUARDIANS

1. The parents/guardians are expected to co-operate with the school authorities to ensure proper discipline and better functioning of the school.

"The secret of education is respecting the pupil" - Ralph Waldo Emerson

2. School timing is 9.00 a.m. to 3.35 p.m. Students are expected to arrive before 9 a.m. Late comers, without satisfactory reasons, will not be permitted to attend classes.
3. Change of address or telephone number, need to be informed to the Principal / Class Teacher.
4. Kindly acknowledge the circulars and notices sent through students.
5. The class teacher must be informed if your ward wants to start / stop availing the school bus facility. The details of route are also to be mentioned.
6. Students are not allowed to bring magazines, periodicals, posters, cameras, transistors, cassette players, cassettes, i pads, CD's, mobile phones, etc. without prior permission from the Principal. Finding any such articles in possession of your ward, will result in the confiscation of the same and suspension of your ward. Confiscated materials will not be returned.
7. The use of mobile phones by students is strictly banned in the school campus.
8. Parents could meet the class teachers and the Principal only before and after the school working hours i.e., before 8.30 a.m. and after 4.00 p.m.
9. Parents/guardians who wish to meet their wards during school hours, in emergency, could contact the reception or office.
10. The Parents/guardians are expected to check their ward's school diary daily and sign it as a token of having seen the remarks, if any.

Signature of the Parent / Guardian

"In learning you will teach, and in teaching you will learn" - Phil Collins