

CBSE

SECONDARY SCHOOL EDUCATION

LOG BOOK

Session: 2018.2019

Name of School : Holy Trinity International School
Class : Prekg Division : B

INTRODUCTION

A log book is a way to record and keep track of events in your classroom. A logbook is a record of what the students did during their time with a teacher. Log books are important classroom management tools that can be used in a variety of ways such as recording co scholastic as well as scholastic aspects of the students, checking the concepts taught in the class rooms etc. This logbook is to be kept in the class room and should be used by both the students and teachers.

The most important step is to record data consistently. When students are in charge of recording data, teach students exactly what and when to write in the books and do periodic spot-checks to ensure the information is accurate. Following is an example of log entry.

Class: X Division : B

Date : 09/06/2015

Period	Subject	Name of Teacher	Time of Arrival	Time of Departure	Topic Covered /Activity Conducted	Observation /Comments by the teacher
	English	Susan	9.50 am	10.30am	Two Gentleman of Verona Discussion	Group E students. (Roll nos 15, 16,17, 18, 19) performed very well in the discussion and group A (1,2,3,4,5) participated without any preparation

CLASS TIME TABLE

CLASS : Prekg DIVISION : B CLASS TEACHER : J. Jayas

PERIODS/ TIME	I	II	III	IV	V	VI	VII
MONDAY	English	Maths	Activity Hall	Rhymes & Story	Drawing	-	-
TUESDAY	English	Maths	EVS	Rhymes & Story	Activity Hall	-	-
WEDNESDAY	English	Activity	EVS	Rhymes & Story	PET	-	-
THURSDAY	English	Maths	EVS	Activity Hall	Rhymes & Story	-	-
FRIDAY	English	Maths	EVS	Art's Craft	PET	-	-
SATURDAY						-	-

LOG SHEET

Class: Preky Division: B

Date: 4/06/18 Day: Monday

Serial	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation /Comments by the teacher
			From	To		
		Jayashree	9:40	10:40	Paste animal stickers on the chart (7 students)	Students performed well
		Jayashree	10:40	11:40	Paste animal stickers on the chart (7 students)	Students enjoyed well
		Jayashree	11:40	12:50	Paste animal stickers on the chart (8 students)	Students performed well


 Signature of Principal/Vice Principal

LOG SHEET

Class: Prekg Division: B

Date: 5/06/18 Day:

Period	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation by the teacher
			From	To		
I	Activity	Jayasree	9:40	10:40	Scribbling (6 Students)	Deelin Very well
II	Activity	Jayasree	10:40	11:40	Scribbling (8 Students)	Effan Very well
III	Activity	Jayasree	11:50	12:50	Scribbling (8 Students)	Rishon Very well
IV	Rhymes & Story	Jayasree	1:40	2:35	Look in the Mirror The Rabbit & the tortoise	Adlina do have cos pronounced
V	Activity Hall	Jayasree	2:35	3:30	Take the Students to activity Hall.	Aldrian didn't p
VI						
VII						
VIII						


 Signature of Principal/Vice Principal

LOG SHEET

Date: 6/6/18 Day: Wednesday

Division: B

Subject	Name of Teacher	Time		Topic Covered / Activity Conducted	Observation / Comments by the teacher
		From	To		
English	Jayasree	9:40	10:40	Alphabet Rhyme	Students enjoyed the rhyme
Activity	Jayasree	10:40	11:40	Scribbling	Ishaan Sree did n't scribble
SUS	Jayasree	11:50	12:50	This is me (Question no: ①, ②)	Adwaitra slept
Rhymes	Jayasree	1:40	2:35	Look in the Mirror The rabbit & the tortoise	good
PET	Jayasree	2:35	3:30	Take the Students to Park	Students enjoyed in the playground


 Signature of Principal/Vice Principal

LOG SHEET

Class: Praty Division: B

Date: 6/6/18 Day: wednesday

Period	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation /Comments by the teacher
			From	To		
I	English	Jayasree	9:40	10:40	Alphabet Rhyme	Students enjoyed the rhyme
II	Activity	Jayasree	10:40	11:40	Scribbling	Ishaan Sree did n't scribble
III	SUS	Jayasree	11:50	12:50	This is me (Question no: ①, ②)	Adwaitra slept
IV	Rhymes Story	Jayasree	1:40	2:35	Look in the mirror The rabbit & the tortoise	good
V	P.ET	Jayasree	2:35	3:30	Take the students to Park	Students enjoyed in the playground
VI						
VII						
VIII						



Signature of Principal/Vice Principal

LOG SHEET

Class: Pre KG Division: B

Date: 7/06/18 Day:

Period	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation by the teacher
			From	To		
I	English	Sayasa	9:40	11:40	Alphabet Rhyme	Diksha Said any
II	Maths	Sayasa	10:40	11:40	No's : (1-5) Big & Small	Rishoo well.
III	SVS	Sayasa	11:50	12:50	This is me (Colour the birthday cake)	All of the are interested to colour
IV	Activity Skill	Sayasa	1:40	2:35	Take the students to Activity Hall	Students Play
V	Rhymes & story	Sayasa	2:35	3:30	Look in the mirror The rabbit & the tortoise	Alyna listen to
VI						
VII						
VIII						

[Handwritten Signature]

Signature of Principal/Vice Principal

LOG SHEET

Class: Preky Division: B

Date: 8/06/18 Day: Friday

Period	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation /Comments by the teacher
			From	To		
I	English	Jayashree	9.40	11.40	Alphabet Rhyme	Sherwin Raj didn't open the mouth.
II	Maths	Jayashree	10.50	11.50	Nb's (1-5) Big & Small	Deedlin did well.
III	EVS	Jayashree	11.50	12.50	This is me	Benny performed well
IV	Art & Craft	Jayashree	1.40	2.35	Clay modelling	Students enjoyed the moment
V	PET	Jayashree	2.35	3.30	Take the Students to the Park.	Students played well.
VI						
VII						
VIII						


 Signature of Principal/Vice Principal

LOG SHEET

Class: Pre-kg Division: B

Date: 7/11/18 Day: wednesday

Period	Subject	Name of Teacher	Time		Topic Covered /Activity Conducted	Observation /Comments by the teacher
			From	To		
I	English	Sanyas	10:10	10:40	Letter Oo, PP	Deolin did well
II	Activity	Sanyas	10:40	11:30	Take the students to the school	Andreas played well
III	EOS	Sanyas	12:30	12:30	Oral: 1-8 Questions	Ajishba did well
IV	Rhyme & Story	Sanyas	1:40	2:30	Pussy cat	good
V	P-ET	Sanyas	2:30	3:30	Take the students to the park	childrens enjoyed well
VI						
VII						

Signature of Principal/Vice Principal

LOG SHEET

Date: 12/11/18 Day: Monday

Class: Preky Division: B

Period	Subject	Name of Teacher	Time		Topic Covered / Activity Conducted	Observation / Comments by the teacher
			From	To		
I	English	Sujaya	9:45	10:30	Letter Q, writing	Andreas did well.
II	Maths	Sujaya	10:30	11:40	members 51-70	Jacobin wrote well.
III	Activity Hall	Sujaya	11:45	12:30	Take the students to the Activity Hall	Childrens enjoyed well
IV	Rhymes & Story	Sujaya	12:45	2:30	Sing the Rhyme Ding Dong Bell	good
V	Drawing	Sujaya	2:50	3:30	Draw a Cap.	good
VI						
VII						
VIII						

Signature of Principal/Vice Principal

LOG SHEET

Date: 15/11/18 Day: Thursday

Class: Preky Division: B

Period	Subject	Name of Teacher	Time		Topic Covered / Activity Conducted	Observation / Comments by the teacher
			From	To		
I	English	Sayon	9:40	10:30	Letter Aa-Ag writing	Alyna did well.
II	Maths	Sayon	10:30	11:40	Maths no: 51-70 oral.	Sayon did well
III	S/S	Sayon	11:40	12:50	Oral ques no: (1-8)	good
IV	Activity Hall	Sayon	1:40	2:30	Sakethu Students to the Activity Hall	Childrens enjoyed well
V	Rhyme & Story	Sayon	2:30	3:30	Ding Dong Bell	Good
VI						
VII						
VIII						

Signature of Principal/Vice Principal