

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS  
ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH  
THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with **School Safety Policy, 2016** issued by the NDMA, **Manual on Safety and Security of  
Children in Schools** developed by NCPDR and the **National Building Code**)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with  
all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	1930921
2	Name of the School as per affiliation letter of CBSE:	Holy Trinity International School
3	Address of the School:	Melpalai, Edaicode Post, Kanyakumari Dist. Tamilnadu - 629152.
4	Standard/level/class up to which the school is running:	upto Grade X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	Yes
6	U-DISE code allotted to the school:	33300700420
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	KSM Education and Charitable Trust, Edaicode, Kanyakumari District, Tamilnadu
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Upgradation upto Senior Secondary level
10	Location of school	Edaicode Town Panchayat, Kanyakumari District, Tamilnadu.
11	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	Yes
12	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	No.27-5-0011-0519, 05.06.2017
13	Is the School affiliated to any other board besides CBSE for Class-X or XII examinations?	No
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
14	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	Yes
15	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	Yes

(Signature of Principal)

PRINCIPAL

HOLY TRINITY INTERNATIONAL SCHOOL  
MELPALAI, EDAICODE - 629 152  
K.K. DIST., TAMIL NADU, INDIA

(Signature of D.E.O.)

Thiruvananthapuram



16	Total area (in square meters) in respect of 14 and 15 above on which the school is situated:	8094 sq.mts.
17	The land is in the possession of the school/ Trust/Society/Company legally by way of:	In possession of the Trust by way of lease
18	Name of the Owner/Lessee of the land in respect of point-14 above:	KSM Educational and Charitable Trust
19	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	30 Years
20	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	No
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
21	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	Yes
21 (a)	If yes the date of last inspection:	27.07.2020
22	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	Yes
22(a)	If yes the date of last inspection:	28.07.2020
23	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	Yes
23(a)	If yes the date of last inspection:	03.07.2020
<b>INFORMATION REGARDING THE STAFF</b>		
24	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	Yes
25	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	Yes
26	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	Yes
Signature with Stamp CORRESPONDENT (of School) HOLY TRINITY INTERNATIONAL SCHOOL MELPALAI, EDACODE-629 152 K.K. DIST., TAMIL NADU, INDIA		Signature with Stamp (of School) PRINCIPAL HOLY TRINITY INTERNATIONAL SCHOOL MELPALAI, EDACODE - 629 152 K.K. DIST., TAMIL NADU, INDIA

(Signature of Principal)

PRINCIPAL  
 HOLY TRINITY INTERNATIONAL SCHOOL  
 MELPALAI, EDACODE - 629 152  
 K.K. DIST., TAMIL NADU, INDIA

(Signature of D.E.O.)

District Educational Officer  
 Thiruvattar

<b>PART-B</b>	
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)	
File No. <u>1594/A2/2020</u> ..... Date of Issuance <u>30.07.2020</u> ..	
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.
2	Is the school recommended for extension/upgradation of affiliation? <span style="float: right;">Yes Upgradation of affiliation upto Senior Secondary level</span>
<p style="color: blue; font-style: italic;">D. Dey 30/07/2020</p> <p style="color: blue; font-style: italic;">District Educational Officer Thiruvattar</p> <p style="text-align: right;">Signature Name and Stamp of Issuing D.E.O. (DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION ADMINISTRATION AT DISTRICT LEVEL</p> <p>NAME OF DISTRICT: _____</p>	

A. S. A.

(Signature of Principal)

PRINCIPAL

HOLY TRINITY INTERNATIONAL SCHOOL  
MELPALAI, EDACODE - 629 152  
K. K. DIST., TAMIL NADU, INDIA

(Signature of D.E.O.)

D. Dey 30/07/2020

District Educational Officer  
Thiruvattar